

**Clay Springs –
Pinedale Volunteer
Fire District**

P.O. Box 1267
Pinedale, Arizona 85934

**Amended Minutes of the Governing Board
Meeting**

April 25th, 2019, 1:00 pm. at the Pinedale station

- 1.) **Call to Order:** 1:00pm
- 2.) **Pledge of Allegiance:** By All
- 3.) **Invocation:** by
- 4.) **Roll Call:** Present were Bob Garvin, Bob Quackenbush, Mike Neil, Sue Hileman, David Flores, Joe Holyoak, Starla Kizzar, Russ Turner.
- 5.) **Call to the Public:** The Public may address the Board concerning matters not on the agenda. They will have 3 minutes. The Board will take no action on these items, and may only refer the matter to staff for further review or place the matter on a future agenda. Items on the regular agenda should not be discussed during the call to the public.

Public: Charlie Brown, David Batty (National Bank of Arizona Manager)
- 6.) **Approval of Minutes:** Motion to approve by David Flores, after changes have been made to previous month, 2nd Motion by Joe Holyoak. Passed 5-0
- 7.) **Monthly Financial Report:** A motion to approve the financial report as given by Starla Kizzar. David Flores made a motion to accept financials, Mike Neil Seconded the motion. Passed 5-0.
- 8.) **Old Business:**
 - a. (AD) None -
- 9.) **New Business:**
 - a. (AD) **Banking (David Batty):** David Batty explained the possibilities for ACH banking accounts and different credit card options for the department. Motion to make ACH account through National Bank of Az. David Flores made a motion, Sue Hileman made a second motion. Credit Cards can be added, the second credit card needs a name. The Board decided to add David Flores (Treasurer) and Chief Robert Garvin as the consortium card signers. David Batty will send Starla the information via email. Passed 5-0
 - b. (AD) **Wages & Contract:** The Station Maintenance personnel wage needs to be increased due to the

State wage increase, will be increased \$12 per hour. Chiefs Contract was discussed. The Board voted to accept the Chief's contract as is. Motion made to accept by Mike Neil, second motion by Sue Hileman. Passed 5-0

- C. (AD) Possible consulting of attorney for legal matter:** County attorney said to pass the letters and information onto the Hancock and Levitt. Josh Raban has taken the information and handed it off to the insurance lawyers. Starla is currently working on the request for public records. The Board chooses to wait until we hear from the attorney before we make any further decisions.
- D. (AD) Audit on wildland:** Sue Hileman motioned to accept the audit paper from Brian Richards. Joe Holyoak seconded the motion. Passed 5-0
- E. (AD) Purchase of equipment:** Chief requested the extra money to make purchases of structure helmets, wildland clothing (green pants, yellow shirts) and the purchase of lumber to build shelving and etc. in the containers that the Auxiliary has bought. Mike Neil made a motion to allow Chief the money needed to make said purchases. Not to exceed \$9,000. David Flores 2nd the motion. Passed 5-0
- F. (AD) Hydrants:** The Clay Springs Water District will be working on the water lines. The department has previously purchased the hydrants, while the water department takes on the maintenance of them. Chief Garvin purposed buying a fire hydrant to be placed either on Marble or on Copper. The cost quoted is \$2315.89. David made a motion to allow hydrant purchase Sue 2nd the motion. Motion passed 5-0
- G. (AD) Budget:** Chief Garvin presented the 19-20 Budget

10.) **Chief Report:** See attached report.

11.) **Summary of News, Correspondence and current events:**

- a. Starla left for medical emergency @ 2:45- will discuss correspondence at the next meeting

12.) **Motion to Adjourn:** Motion to adjourn made by David Flores. Joe Holyoak seconded the motion passed 5-0. Meeting adjourned 3:10 pm

13.) **Time and Date of Next Regular Scheduled Meeting:** May 23rd, 2019 1:00 pm

**Minutes by: Starla Kizzar and
Mike Neil 4-25-19**

Approved by :



Mike Neil- Secretary