

# Clay Springs – Pinedale Volunteer Fire District

P.O. Box 1267  
Pinedale, Arizona 85934

## Minutes of the Governing Board Meeting

January 23rd, 2020, 1:00 pm at the Pinedale Station

- 1.) **Call to Order:** 1:00pm
- 2.) **Pledge of Allegiance:** By All   **Invocation:** by Mike Neill
- 3.) **Roll Call:** Present were Bob Garvin, Robert Quackenbush, Mike Neill, David Flores, Sue Hileman (on phone), Starla Kizzar, Russ Turner, Joe Holyoak (Showed up at 13:35.)
- 4.) **Call to the Public:** The Public may address the Board concerning matters not on the agenda. They will have 3 minutes. The Board will take no action on these items, and may only refer the matter to staff for further review or place the matter on a future agenda. Items on the regular agenda should not be discussed during the call to the public.  
  
Public: Tom Blaine, Mauren Sanderson, Dick Hileman, Margo Nash, Brian Head, Linda Hill, Chris Ridenhour, Steve Bassett, Susan Dowd, Lyle Murrow, Karen Bently.  
  
Public had nothing to say, just wanted to listen.
- 5.) **Approval of Minutes:** Motion to approve the December minutes by David Flores, Sue Hileman Second  
Passed 3-0
- 6.) **Monthly Financial Report:** A motion to approve the financial report by David Flores accepts the financial statement with the correction to be made in the checks out year to date section that needs to be updated. Sue Hileman seconded the motion. Passed 4-0 (Joe Holyoak came in late and gave his approval, making the approval 5-0)
- 7.) **New Business: May Convene into executive session for legal advice (A.R.S. 38-431-.03 D3)**
  - a. (AD) **Resolution #16 - vote to approve William Whittington to look over and approve resolution.**  
Mike Neill requested that we contact Mr. Whittington and ask what he would charge to look over the resolution to assure it is correct and accurate. Starla Kizzar is to get with Mr. Whittington and bring back price information to the board. Mike Neill made a motion, seconded by David Flores . Passed 4-0
  - b. (AD) Mike Neill stated that he needed to take the approved minutes of December 2019, and the signed elections papers to the county for the election of board members. David Flores voted to take the minutes to the county, Sue Hileman seconded the motion. Passed 4-0

**8.) Old Business:**

- a. (AD) Board SOP's** Joe Holyoak made a motion to change board sops to state fourth Thursday at 1pm, and make minor spelling/ grammar corrections. Seconded by David Flores, passed 5-0

**9.) Chief Report:** See attached report. Motion to approve Chiefs report by Sue Hileman, seconded by Mike Neill.

**10.) Summary of News, Correspondence and current events:** Starla Kizzar mentioned bank fees and the board chairman wants her to call the bank and try to get rid of the fees.

**12.) Time and Date of the Next Regular Scheduled Meeting:** February 27th, 2020 1:00 pm

**13.) Motion to Adjourn:** Motion to adjourn made by Mike Neill, seconded by Sue Hileman. Adjourned 14:10

**Minutes by: Starla Kizzar**

**Approved by :**

 2/27/20  
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Mike Neil- Secretary