

Clay Springs – Pinedale Volunteer Fire District

P.O. Box 1267 Pinedale, Arizona 85934

Minutes of the Governing Board Meeting

December 17th, 2020, 1:00 pm Pinedale Station

- 1.) **Call to Order:** 1:00pm
- 2.) **Pledge of Allegiance/ Invocation:** By All
- 3.) **Roll Call:** Present were Robert Garvin, Starla Kizzar, Joe Holyoak, Mike Neill, Robert Quackenbush, Russ Turner, Sue Hileman was absent.
- 4.) **Call to the Public:** The Public may address the Board concerning matters not on the agenda. They will have 3 minutes. The Board will take no action on these items, and may only refer the matter to staff for further review or place the matter on a future agenda. Items on the regular agenda should not be discussed during the call to the public.

Public: None

- 5.) **Approval of Minutes:** Motion to approve November 2020 minutes. Motion made by Joe Holyoak, seconded by Robert Quackenbush passed 3-0
- 6.) **Monthly Financial Report:** A motion to approve financial report for November 2020 as given by Starla Kizzar- Approved by Mike Neill, Seconded by Joe Holyoak passed 3-0
- 7.) **New Business: May Convene into executive session for legal advice (A.R.S. 38-431-.03 D3)**
 - a. (A/D)Security for fire station - Gary Lusk has made a proposal for security cameras for both pinedale and clay springs stations. The proposal came in at just under \$5000. Mike Nill made a motion to have the cameras installed not to exceed \$5000. Joe Holyoak made a second, Passed 3-0
 - b. (A/D) Bank Card Signature - Mike Neill made a motion for starla to continue with getting Joe Holyoak a credit card from NBAZ Second by robert quackenbush passed 3-0
 - c. (A/D) County Cost Allocation - motion made by mike neill to approve the payment to Navajo county elections Joe Holyoak seconded - passed 3-0
 - d. (A/D) McGee Donation made a donation of \$15,000 with \$3000 to be sent to the Auxiliary fund . Motion made to accept donation by Mike Neill seconded by Joe Holyoak. Pass 3-0
 - e. (A/D) Holiday Pay - Board asks to table this request until the April Board Meeting when the employees 6th month probationary term comes around

8.) Old Business:

- a. (A/D) Board SOP's Tabled until the next board Meeting

9.) Chief Report: See attached report. Motion to accept report by Joe Holyoak, seconded by Mike Neill passed 3-0

10.) Board reports, Chairman, Secretary, Treasurer: Mike Neill presented a packet to help clarify the nepotism policy for the board Members. Second he presented the Elections service certificates to the elected board members that the county has sent. Third, Mr. Neill presented the oath of offices to the members who were newly elected last meeting. Two were filled out (Joe Holyoak and Mike Neil) and notarized by Chief Garvin. Fourth he suggested that Mike or Starla can put in a grant or product request to 3M to donate some reusable masks for the Covid pandemic for our crews to use. Starla will see about what she can find from 3M.

11.) Summary of News, Correspondence and current events: None

12.) Time and Date of Next Regular Scheduled Meeting: Next meeting will be January 28th, 2021 .

13.) Adjournment: Motion to adjourn regular meeting at by Joe Holyoak , seconded by Mike Neil passed 3-0

Minutes by: Starla Kizzar

Approved by : Michael P. Neill 1/28/2021