

Clay Springs – Pinedale Volunteer Fire District

P.O. Box 1267 Pinedale, Arizona 85934

Minutes of the Governing Board Meeting

February 25th, 2021, 1:00 pm Pinedale Station

- 1.) **Call to Order:** 1:00pm
- 2.) **Pledge of Allegiance/ Invocation:** By All
- 3.) **Roll Call:** Present were Chief Robert Garvin, Starla Kizzar, Barry Bunzell, Robert Quackenbush, Mike Neill, Russ Turner, Sue Hileman (via Phone), Joe Holyoak absent
- 4.) **Call to the Public:** The Public may address the Board concerning matters not on the agenda. They will have 3 minutes. The Board will take no action on these items, and may only refer the matter to staff for further review or place the matter on a future agenda. Items on the regular agenda should not be discussed during the call to the public.

Public: None

- 5.) **Approval of Minutes:** Motion to approve January 2021 minutes. Barry made a motion to accept the minutes, Robert 2nd. Passed 4-0
- 6.) **Monthly Financial Report:** A motion to approve financial report for January 2021 Mike Neill made motion to accept financials, Sue Hileman seconded the motion, Passed 4-0
- 7.) **New Business: May Convene into executive session for legal advice (A.R.S. 38-431-.03 D3)**
 - a. (A/D) Starting 2021 budget. Bob and Starla explained where we were with the budget. We will be short by approximately \$18,000. We discussed ways to make the budget work and how to start off the next budget. We still have the \$85,000 in reserve and contingency. Chief discussed that we need to increase the taxes in order to make the department work. Current tax rate is 1.86%. We feel that we need to increase the tax rate to possibly 2.5% which would increase the income by \$97,875. We need to communicate with the public about increasing their tax rating. Talked about possibly having a community meeting to discuss the needs of the department. Mike Neill made a motion to table the budget discussion until the following meeting. Barry Bunzell seconded the motion. Passed 4-0

8.) Old Business:

- a. (A/D) Board SOP's - Article 11 of the Board SOP's was read by Starla Kizzar Barry Bunzell

made a motion to table the SOPs until the next board meeting. Sue Hileman seconded the motion. Passed 4-0.

9.) **Chief Report:** See attached report. Motion to accept report by Mike Neill, Sue Hileman 2nd motion. Passed 4-0

10.) **Board reports, Chairman, Secretary, Treasurer: None**

11.) **Summary of News, Correspondence and current events:** Quickbooks is up for renewal on May 31st, 2021. We will be updating from 2018 to 2021. We need this upgrade to allow us to continue to get updates and security features. It will auto renew for \$199.99.

12.) **Time and Date of Next Regular Scheduled Meeting:** Next meeting will be March 26th, 2021.

13.) **Adjournment:** Motion to adjourn regular meeting at Sue Hileman, Seconded by Barry Bunnell

Minutes by: Starla Kizzar

Approved by : _____