

Clay Springs – Pinedale Volunteer Fire District

P.O. Box 1267 Pinedale, Arizona 85934

Minutes of the Governing Board Meeting

July 22nd, 2021, 1:00 pm Pinedale Station

- 1.) **Call to Order:** 1:00pm
- 2.) **Pledge of Allegiance/ Invocation:** By All
- 3.) **Roll Call:** Present were Chief Robert Garvin, Starla Kizzar, Barry Bunzell, Robert Quackenbush, Joe Holyoak, Jason Spear, and Sue Hileman.
- 4.) **Call to the Public:** The Public may address the Board concerning matters not on the agenda. They will have 3 minutes. The Board will take no action on these items, and may only refer the matter to staff for further review or place the matter on a future agenda. Items on the regular agenda should not be discussed during the call to the public.

Public: None

- 5.) **Approval of Minutes:** Motion to approve June 2021 minutes with correction to Barry Bunzells name. Motion to approve by Barry Bunzell, Sue Hileman Seconded the motion Passed 5-0.
- 6.) **Monthly Financial Report:** A motion to approve financial report for June 2021 Motion made by Sue Hileman, Barry Bunzell seconded the motion. Passed 5-0
- 7.) **New Business: May Convene into executive session for legal advice (A.R.S. 38-431-.03 D3)**
 - a. (A/D)
- 8.) **Old Business:**
 - a. (A/D) Board SOPs - Starla Read 7.3.5 to 7.4.7 motion to accept by Joe Holyoak, Seconded by Jason Spear. Passed 5-0.
- 9.) **Chief Report:** See attached report. Motion to accept report by Sue Hileman, Seconded by Barry Bunzell . Passed 5-0.
- 10.) **Board reports, Chairman, Secretary, Treasurer: None**

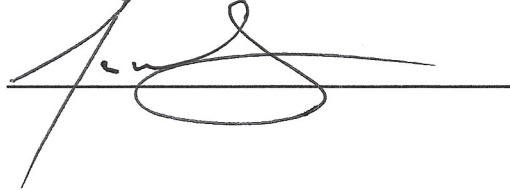
11.) **Summary of News, Correspondence and current events:** Discussed the payroll underpayment for Chief and Starla and correction that we are awaiting the auditors approval on. Discussing the NCJI audit just completed, we will be in compliance by Wednesday July 28th. Audit for the department is coming up. We will update the audit information when we get it.

12.) **Time and Date of Next Regular Scheduled Meeting:** Next meeting will be August 26th, 2021.

13.) **Adjournment:** Motion to adjourn regular meeting at 13:36 by Barry Bunzell, Sue Hileman seconded the motion passed 4-0.

Minutes by Starla Kizzar

Approved by :

A handwritten signature, possibly of Starla Kizzar, is written over a horizontal line. The signature is stylized with a large loop and a long horizontal stroke extending to the right.