

Clay Springs – Pinedale Volunteer Fire District

P.O. Box 1267 Pinedale, Arizona 85934

Minutes of the Governing Board Meeting

November 16, 2023, 4:00 pm Pinedale Station

- 1.) **Call to Order:** 4:00 pm (Call out return)
- 2.) **Pledge of Allegiance/ Invocation:** By All, Invocation by Chief Garvin
- 3.) **Roll Call:** Present were Chief Robert Garvin, Robert Quackenbush, Jason Spear, Joe Holyoak(Late), Sue Hileman, Russ Turner, Michael Sorey.
- 4.) **Call to the Public:** The Public may address the Board concerning matters not on the agenda. They will have 3 minutes. The Board will take no action on these items, and may only refer the matter to staff for further review or place the matter on a future agenda. Items on the regular agenda should not be discussed during the call to the public.

Public: Josh Raben from Hancock and Levitt

- 5.) **Approval of Minutes:** Motion to approve September, 2023 minutes. Approved by Jason Spear, Second by Sue Hileman. Passed 3-0.
- 6.) **Monthly Financial Report:** A motion to approve the financial report for September 2023, Approved by Jason Spear, Second by Sue Hileman. Passed 4-0.

7.) **New Business:**

A) (AD) Hancock and Levitt went over 23-24 Insurance policy and presented us with invoice and documentation for signature. Answered multiple questions on coverage and verifications of the coverage that we have. Approved by Sue Hileman, Second by Jason Spear. Passed 4-0

B) (AD) Need to buy two back up batteries for monitors. Approved by Jason Spear, Second by Sue Hileman. Passed 4-0

C) (AD) Board Elections. Bob asked to step down as chairman of the board. Bob asked to consider Joe Holyoak as Chairman, Sue Hileman asked to consider Joe Holyoak as Chairman. Jason Second proposal. Joe Holyoak accepts nomination and board votes 4-0 to have Joe Holyoak as chairman. Bob Quackenbush voted in to take on treasurer with votes of 4-0. Jason Spear voted in to stay as secretary with a vote of 4-0. Board Chairman: Joe Holyoak, Secretary: Jason Spear, Treasurer: Bob Quackenbush,

Board Members: Sue Hileman and Barry Bunzell. Approved by Jason Spear, Second by Sue Hileman.
Passed 4-0

D) (AD) All Board members sworn in to new positions. Witnessed by Chief Garvin, Russ Turner and Michael Sorey.

8.) Old Business:

(A/D) Board SOP's - Tabled

9.) **Chief Report:** See attached report. Motion to accept the report by Jason Spear seconded by Sue Hileman,
Passed 4-0.

10.) **Board reports, Chairman, Secretary, Treasurer: None**

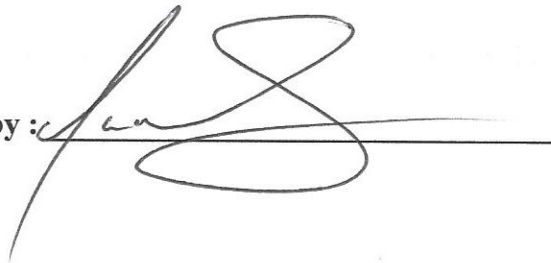
11.) **Summary of News, Correspondence, and current events:** Christmas Party for volunteers set for Dec 2.

12.) **Time and Date of Next Regular Scheduled Meeting:** Next meeting will be December 14th, 2023 at
4:00pm

13.) **Adjournment:** Motion to adjourn by Sue Hileman , seconded by Jason Spear. Passed 4-0. Closed 1702.

Minutes by: Michael Sorey

Approved by :

A handwritten signature in black ink, appearing to be 'Michael Sorey', written over a horizontal line. The signature is stylized with a large loop and a long horizontal stroke.