

## **Clay Springs – Pinedale Volunteer Fire District**

P.O. Box 1267 Pinedale, Arizona 85934

### **Minutes of the Governing Board Meeting**

August 28th, 2025, 4:00 pm Pinedale Station

- 1.) **Call to Order:** 1600 (Call out return)
- 2.) **Pledge of Allegiance/ Invocation:** By All, Invocation by Barry Bunzell
- 3.) **Roll Call:** Present were Joe Holyoak, Chief Garvin, Rob Quackenbush, Jason Spear, Barry Bunzell, Sue Hileman, Russ Turner, Michael Sorey
- 4.) **Call to the Public:** The Public may address the Board concerning matters not on the agenda. They will have 3 minutes. The Board will take no action on these items, and may only refer the matter to staff for further review or place the matter on a future agenda. Items on the regular agenda should not be discussed during the call to the public.

**Public:** Dove Bunzell joined through Zoom

- 5.) **Approval of Minutes:** Motion to approve July 2025 minutes. Approved by Sue Hileman, Second by Rob Quackenbush. Passed 5-0.
- 6.) **Monthly Financial Report: July 2025** Approved by Jason Spear, Second by Sue Hileman. Passed 5-0.
- 7.) **New Business:**

A) (AD )

1. Fire Chief Candidate Interview in Executive Session: Interview of Candidate 1 for position for the fire chief and discussion regarding the candidate; it is anticipated that the board will vote to go into Executive Session pursuant to A.R.S 38-431.03(A)(1) regarding discussion or consideration of employment. The candidate interviewed may request that the interview and discussion occur in a public session if he/she so desires. Approved by Jason Spear, Second by Rob Quackenbush Passed (5-0)

(2 & 3 not used)

Executive Session in effect from 1607 to 1657 when the meeting is open back up to the public.

After coming back from the executive session, it was decided that the board will not be hiring a chief during this hiring cycle. The board has determined that it will want a longer period of time to request new applications for the position of Fire Chief. Chief Garvin's last day of service will still remain October 7, 2025. The board will reach out to Chief Payne to check with his board to see if he would be able to temporarily oversee the department until a suitable replacement can be found to take the spot as Clay Springs Pinedale Fire Chief. Approved by Barry Bunzell, Second by Rob Quackenbush Passed (5-0)

B) (AD) Approved buying of propane for 6093.12 dollars. We were given a credit of 1354.53 from last year so our balance to pay will be 4738.59 dollars. Approved by Jason Spear, Second by Barry Bunzell Passed (5-0)

C) (AD) Odd Fellows raising rent on antenna to 700.00 dollars a year is approved. Approved by Rob Quackenbush, Second by Jason Spear. Passed (5-0)

D) (AD) Administrative Chief Stipend continues at Chiefs discretion.

8.) **Old Business:** correction for Chief Garvin's Retirement Party, the date is now September 27th 2025 at 5pm and not October 25th as stated on last meeting minutes.

9.) **Chief Report:** Chief went over the report. Approved by Sue Hileman, Second by Barry Bunzell Passed (5-0).

10.) **Board reports, Chairman, Secretary, Treasurer:** none to report

11.) **Summary of News, Correspondence, and current events:**

12.) **Time and Date of Next Regular Scheduled Meeting:** Next meeting will be September 25th, 2025 at 4:00pm

13.) **Adjournment:** Motion to Adjourn by Approved by Rob Quackenbush, Second by Jason Spear. Passed 5-0. Closed 1727.

**Minutes by: Michael Sorey**

Approved by :

