Clay Springs – Pinedale

Volunteer Fire District

P.O. Box 1267 Pinedale, Arizona 85934

Minutes of the Governing Board Meeting

October 23rd, 2025, 4:00 pm Pinedale Station

1.) **Call to Order:** 1600 (Call out return)

2.) **Pledge of Allegiance/ Invocation:** By All, Invocation by Michael Sorey

3.) **Roll Call:** Present were Joe Holyoak, Chief Payne, Rob Quackenbush, Jason Spear, Barry Bunzell, Sue Hileman, Russ Turner, Michael Sorey

4.) **Call to the Public:** The Public may address the Board concerning matters not on the agenda. They will have 3 minutes. The Board will take no action on these items, and may only refer the matter to staff for further review or place the matter on a future agenda. Items on the regular agenda should not be discussed during the call to the public.

Public: Daniel Peters, Nicole Peters Daniel Peters gave the board a background in his fire service and that he would like to apply for the Chief position when it opens up again. He would like the board to think about giving him a time exception on getting recertified on EMT since he was a critical care paramedic and it has lapsed. He also requested information on becoming a volunteer of the department and will be here for the Tuesday meeting.

5.) **Approval of Minutes**: Motion to approve September 2025 minutes.   Approved by Jason ~~Spears~~, Second by Sue Hileman. Passed 5-0.

6.) **Monthly Financial Report: September 2025** Approved by Sue Hileman, Second by Jason Spear. Passed 5-0.

7.) **New Business:**

A) (AD) Interim Fire Chief Contract. Need to go into executive session at (1615-1652). Approved by Jason Spear, Second by Sue Hileman After executive session it was decided the contract will be written and voted on in the next board meeting (November 20, 2025)

B(AD)Approval for NBOA card, Chief is looking into a commercial account.

8.) **Old Business:** End of year pay for Chief Garvin was reaffirmed with the intention to pay until Dec 31, 2025.

9.) **Chief Report:** Chief went over the report. Approved by Jason Spear, Second by Sue Hileman Passed (5-0).

10.) **Board reports, Chairman, Secretary, Treasurer:**

11.) **Summary of News, Correspondence, and current events: Chiefs Retirement 10/25 Halloween 10/31**

12.) **Time and Date of Next Regular Scheduled Meeting**: Next meeting will be November 20, 2025 at 5:00pm

13.) **Adjournment:** Motion to Adjourn by Approved by Sue Hileman, Second by Jason Spear. Passed 5-0. Closed 1719.

Minutes by: Michael Sorey

Approved by : ______________________