

# Clay Springs – Pinedale

## Volunteer Fire District

P.O. Box 1267 Pinedale, Arizona 85934

### Minutes of the Governing Board Meeting

November 20th, 2025, 5:00 pm Pinedale Station

- 1.) **Call to Order:** 1700 (Call out return)
- 2.) **Pledge of Allegiance/ Invocation:** By All, Invocation by Joe Holyoak
- 3.) **Roll Call:** Present were Joe Holyoak, Chief Payne, Rob Quackenbush, Jason Spear, Sue Hileman, Russ Turner, Michael Sorey
- 4.) **Call to the Public:** The Public may address the Board concerning matters not on the agenda. They will have 3 minutes. The Board will take no action on these items, and may only refer the matter to staff for further review or place the matter on a future agenda. Items on the regular agenda should not be discussed during the call to the public.

**Public:** Daniel Peters, Nicole Peters, Josh Raben(Hancock and Leavitt)

- 5.) **Approval of Minutes:** Motion to approve October 2025 minutes. Approved by Jason Spear, Second by Sue Hileman. Passed 4-0.
- 6.) **Monthly Financial Report: October 2025** Approved by Sue Hileman, Second by Rob Quackenbush. Passed 4-0.
- 7.) **New Business:**

(A/D) Discussed new insurance policy for 2025/2026 starting in December. Josh Raben went through policy coverages, answered questions, and proposed \$27,656.00 for coverage. Approved by Jason Spear, Second by Sue Hileman. Passed 4-0

#### 8.) **Old Business:**

(A/D)Board voted to go into executive session. Approved by Rob Quackenbush, Second Sue Hileman. Time out(1749) Time in(1804).

Upon return from executive session, the board went through the Interim Fire Chief(Jason S. Payne) contract to go through July 1, 2026. Contract approved by Jason Spear, Second by Rob Quackenbush. Passed 4-0.

9.) **Chief Report:** Chief went over the report. Approved by Sue Hileman, Second by Jason Spear  
Passed (4-0).

10.) **Board reports, Chairman, Secretary, Treasurer:** nothing to report


11.) **Summary of News, Correspondence, and current events:** nothing to report

12.) **Time and Date of Next Regular Scheduled Meeting:** Next meeting will be December 18, 2025 at  
5:00pm

13.) **Adjournment:** Motion to Adjourn by Approved by Jason Spear , Second by Rob Quackenbush . Passed  
4-0. Closed 1820.

**Minutes by: Michael Sorey**

Approved by :

A handwritten signature in black ink, appearing to be 'J. Spear', is written over a horizontal line.